



Palmetto Hall POA – ARB Pool Addition Checklist

The design phase of a project is a critical part of any project that the ARB reviews. The process will require some time to get through the design, the review and the permitting phase. Applicants should review the ARB Standards as well as the checklist in preparation of submission of a project for ARB review.

- Submit the Pool Addition Application Form
- Plans submitted must provide the full scope and design of the pool addition.
- Photos of subject property are required, focused on the proposed area for the addition, along with photos of neighboring properties impacted by the pool addition.
- Does your project require a request for variance? If so, a variance request form should be submitted with the pool addition application.
- A landscaping plan is required at submission.
- Will trees need to be removed for the project? If so, trees to be removed should be noted on the application and mitigation may be required.
- Will the pool be fenced? If so, the location of the fence should be indicated on the landscape plan, landscape screening is required. There is one standard 4-foot aluminum approved fence that must be used if a pool area is being fenced. Landscape material must be installed on the outside of the fence to obscure the fence.
- Are there any significant issues the ARB should be alerted to regarding your property in particular?
- A drainage plan prepared by a South Carolina certified engineer is required.
- What will the finished elevation be for the proposed pool deck?
- Samples or cut sheets/ pictures of the proposed materials should be submitted such as tiles, pavers and any other finishes being proposed.
- Will a dumpster be brought on site for this project? If so, where the dumpster be placed on the property?
- Please refer to the ARB Fee Schedule Exhibit 1 to determine fees required.



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- The fee structure: A road impact fee and a submission fee are nonrefundable fees. A compliance deposit is refunded upon completion of the project once it has passed its final inspection. Refer to the ARB Fee Schedule to see fee amounts.
- A town building permit will be required before the POA will issue a permit for the project