



Palmetto Hall Architectural Review Board
Renovation/ Addition Application

Date: _____

Owner: _____
Lot # _____
Address: _____
Telephone # _____
Email: _____

Contractor Name: _____
Address: _____

Telephone # _____
Email: _____

Brief Description of Renovation or Addition. Use additional page if necessary. Attach the following if applicable:

1. Attach a copy of the site plan with the proposed addition (with dimensions clearly noted).
2. Include a landscape plan if applicable.
3. Include a drainage plan prepared by a certified SC Engineer
4. Include floor plans.
5. Indicate elevations.
6. Include detailed description of materials and samples to be used, including colors & composition
7. Indicate any trees that will need to be removed.
8. Include a variance request form is if setbacks are exceeded.

Does the work require a dumpster on site? Yes: _____ No: _____

Does the scope of this project require a Town of Hilton Head Building Permit? Yes: _____ No: _____

If yes, a copy of the Town permit must be provided to the ARB before an ARB permit will be issued.

Submittal Fee: \$ _____ Compliance Deposit: \$ _____ Road Impact Fee: \$ _____

Submitted by: _____ Telephone # _____

Email: _____